Planning Board Member’s Present:

Earl Titus, Ed Foote, Deb King & Larry Swan

Absent

Willis Haar & Jennifer Cisco

Public Attendance:

Callie Perry, Town Clerk, Roger Reep, Town Supervisor, James Bixby, Code Enforcement Officer

7:00 pm: Earl Titus called the meeting to order.

James Bixby has questions he would like to address regarding the Conditional Use Application that was submitted by Jennifer Baker and Mike Perry. Tax map # 369.07-01-005.000, 9169 Presho School Road in the Town of Lindley.

On the application, Ms. Baker stated that the proposed site would not substantially increase traffic, but the Board said it would depend on what entrance was used. One of the stipulations could be using County Route 5.

Regarding hazardous waste, the County has no record of tearing anything down at that address. Unable to prove it was declared a hazardous site. Signs would most likely be posted if it were hazardous.

State law says that an access road needs to support size and weight of a fire truck and it must have room to turn around. There is no structure, but there will be food trucks and tents.

There was discussion of a fence if access is from County Route 5 with a gate on Presho School Road. A permit would be needed for a fence. The County and Town Highway Departments would need to be notified and get approvals from them if there is going to be a graveled driveway. No pipes will be needed to divert the water.

The Board had additional questions to ask at the meeting. Will there be area lighting, poles, and permanent or temporary signs.

The form on file was outdated and needed to be updated, which was done. The new form keeps track of dates of submissions, paperwork and approvals/denials. Fee for the permit is $100.

**Motion By: Ed Foote**

To declare the conditional use application as a complete application and to issue a notice for a public hearing.

**2nd by: Larry Swan**

**All in favor. Zero opposed. Motion Carried**.

Corning Community College is holding their Regional Leadership Conference on July 5, 2025. The registration deadline is May 22nd. Fee is $75 per applicant. The course counts as the required four-hour training. Everyone would like to register except for Earl who is unable to attend due to work.

Ed Foote asked how to obtain maps of the Town. Steuben County Real Property can provide those.

Brian Toy with Southern Tier Regional Planning contacted Earl regarding the Comprehensive Plan. There is funding available through two sources.

1. NYS Department of State Smart Growth Community Planning & Zoning Grant Program. This grant requires 10% local match.
2. NYS DEC Climate Smart Communities Grant Program. This requires a 50% local match and depends on the median household income.

We can work on our own plan or hire a consultant. If we do our own, we would have to mail a questionnaire and use similar questions from a Town that has recently updated their Comprehensive Plan. The Town of Caton recently updated theirs. The Town Clerk will email a copy to the Planning Board. Roger Reep will ask for volunteers and start a committee. There isn’t a large budget for this. Options that were considered were post cards or online submissions.

**Motion By: Deb King**

To adjourn the meeting at 8:12pm.

**2nd by: Larry Swan**

**All in favor. Motion Carried**.

Respectfully Submitted:

Callie Perry

Lindley Town Clerk