

Town of Lindley Building Application Form

637 County Route 115, PO Box 62, Lindley, NY 14858

lindleycode@gmail.com

607-523-8816

PERMIT #: _____

NAME: _____

PROPERTY LOCATION: _____

TAX MAP #: _____

OWNER'S ADDRESS if Different:

TOWN: _____ STATE: _____ ZIP: _____

PHONE: _____

EMAIL: _____

Currently ZONED: ☐ Agricultural ☐ Residential ☐ COMM
☐ Industrial ☐ Mixed Use

Is the property located in a flood zone? _____

Occupancy Classification You Are Requesting: _____

CURRENT USE:

- ☐ Residence
- ☐ Seasonal
- ☐ Agricultural
- ☐ Commercial
- ☐ Vacant
- ☐ Other

CURRENT BUILDING(S):

- ☐ House
- ☐ Mobile
- ☐ Cottage
- ☐ Garage
- ☐ Barn
- ☐ Shed
- ☐ Other: _____

INTEREST:

- ☐ Owner
- ☐ Partner
- ☐ Tenant
- ☐ Pending Purchase
- ☐ Contractor
- ☐ Other

TYPE OF IMPROVEMENT PROPOSED:

- ☐ New Construction
- ☐ Addition(s)
- ☐ Alteration(s)
- ☐ Replacement(s)
- ☐ Demolition
- ☐ Change of Use

TYPE OF IMPROVEMENT PROPOSED:

- | | |
|---|---|
| ☐ New Construction | ☐ Replacement(s) |
| ☐ Addition(s) | ☐ Demolition |
| ☐ Alteration(s) | ☐ Change of Use |

PROPOSED IMPROVEMENT OF OR TO WHAT ?

- | | |
|---|--|
| ☐ Single Family Home | ☐ Boat House |
| ☐ Seasonal Residence | ☐ Roof |
| ☐ Deck | ☐ Barn |
| ☐ Mobile Year of Manufacture _____ | ☐ Break Wall |
| ☐ Septic | ☐ Heat / Air Conditioning |
| ☐ Patio | ☐ Shed |
| ☐ Modular | ☐ Foundation |
| ☐ Pool | ☐ Excavation |
| ☐ Sign | ☐ Whole House Generator |
| ☐ Multi-family # of Units Proposed _____ | ☐ Driveway/Access Road |
| ☐ Cabin/Camp | ☐ Concrete Pad |
| ☐ Dock | ☐ Other _____ |
| ☐ Garage / Carport | |

PROPOSED IMPROVEMENT(S):**Distance From:**

- | | |
|--------------------------------------|--|
| ☐ Well _____ | ☐ House _____ |
| ☐ Water _____ | ☐ Other Buildings _____ |

Foundation Shall Be Constructed Of:

- | | |
|------------------------------------|--------------------------------------|
| ☐ Wood Post | ☐ Masonry |
| ☐ Concrete | ☐ Other _____ |

Frame Shall Be Constructed Of:

- | | |
|-----------------------------------|--------------------------------------|
| ☐ Masonry | ☐ Wood |
| ☐ Concrete | ☐ Steel |
| ☐ Brick | ☐ Other _____ |

Sewer Will Be:

- | | |
|---------------------------------------|--------------------------------------|
| ☐ Conventional | ☐ Public |
| ☐ Alternate | ☐ Other _____ |

Water Is Currently Being Sourced From:

- | | |
|---------------------------------------|--------------------------------------|
| ☐ Drilled Well | ☐ Public |
| ☐ Dug Well | ☐ Other _____ |
| ☐ Cistern | |

Water Will Be Sourced From Proposed:

- | | |
|---------------------------------------|--------------------------------------|
| ☐ Drilled Well | ☐ Public |
| ☐ Dug Well | ☐ Other _____ |
| ☐ Cistern | |

Plumbing Piping Proposed Will Be :

- | | |
|---------------------------------|--------------------------------------|
| ☐ PVC | ☐ Other _____ |
| ☐ Copper | |

Heat Source Proposed Will Be Fueled By:

- | | |
|---|--------------------------------------|
| ☐ NO HEAT | ☐ Electric |
| ☐ Natural Gas | ☐ Solar |
| ☐ LP | ☐ Other _____ |
| ☐ Wood / Coal | |

Heat Source Proposed Will Be Distributed By:

- | | |
|-------------------------------------|--------------------------------------|
| ☐ Forced Air | ☐ Ambient |
| ☐ Water | ☐ Other _____ |

Electric Proposed :

- | | |
|------------------------------|--------------------------------------|
| ☐ 120 | ☐ 440 |
| ☐ 220 | ☐ Other _____ |

Chimney Proposed Will Be Constructed Of:

- | | |
|--------------------------------------|--------------------------------------|
| ☐ Masonry | ☐ B Vent |
| ☐ Triple Wall | ☐ Other _____ |

Bathrooms:

Number of Existing: Full _____ Existing ½ _____

Bathroom(s) Proposed: Number of New Full _____ New ½ _____

Bedrooms:

Number Of Existing: _____

Bedroom(s) Proposed: Number Of New: _____

Parking:

Number Of Existing Open Air Spots: _____

Existing Enclosed: _____

New Parking Open Air Spots Proposed: _____

New Enclosed: _____

Current ADA Compliant Parking Spots: _____

OTHER:Work To Be Completed By: ☐ Owner ☐ Contractor

Estimated Project Cost: Contractors Estimate For Materials/Labor \$ _____

Materials/Work Supplied By Homeowner \$ _____

SITE:

Elevation: _____ Above Road Grade: _____ Level: _____ Below: _____

Lot Size: _____ Rear: _____ Side: _____ Side: _____ = _____

Total Acres Of Property: _____ Total Square Foot Of Property: _____ sq ft.

BUILDING:

Size of Proposed Building: W _____ ft. _____ in. X L _____ ft. _____ in. = _____ sq ft.

Of Stories: _____

Size of Existing Building: W _____ ft. _____ in. X L _____ ft. _____ in. = _____ sq ft.

Of Stories: _____

SETBACKS FROM OTHER BUILDING(S):

Front Yard: _____ ft. _____ in. Left Side Yard: _____ ft. _____ in.

Rear Yard: _____ ft. _____ in. Left Side Yard: _____ ft. _____ in.

SETBACKS FROM LOT LINE(S):

Front Yard: _____ ft. _____ in. Left Side Yard: _____ ft. _____ in.

Rear Yard: _____ ft. _____ in. Left Side Yard: _____ ft. _____ in.

CONTRACTOR #1:

Name: _____ Address: _____

Phone: _____

Worker's Comp: ☐ Yes ☐ No ☐ N/A Disability Ins.: ☐ Yes ☐ No ☐ N/ACE - 200 AND Homeowners Insurance: ☐ Yes ☐ No ☐ N/A**CONTRACTOR #2:**

Name: _____ Address: _____

Phone: _____

Worker's Comp: ☐ Yes ☐ No ☐ N/A Disability Ins.: ☐ Yes ☐ No ☐ N/ACE - 200 AND Homeowners Insurance: ☐ Yes ☐ No ☐ N/A**CONTRACTOR:**

Name: _____ Address: _____

Phone: _____

Worker's Comp: ☐ Yes ☐ No ☐ N/A Disability Ins.: ☐ Yes ☐ No ☐ N/ACE - 200 AND Homeowners Insurance: ☐ Yes ☐ No ☐ N/A

REQUIRED INSURANCE FOR CONTRACTORS:

General Commercial Liability AND Worker's Compensation in the amount of \$1,000,000 including Disability is required to issue a Permit. A State CE-200 may substitute for Worker's Compensation and Disability Insurance. Certificates of Insurance (ACORD form for liability and C-105.2 plus db-120.1 for Worker's Compensation and Disability), showing the Town of Lindley as the Certificate Holder must be on file in the Town Clerk's office before a Permit can be issued.

IMPORTANT NOTICES: READ BEFORE SIGNING

It is the responsibility of the property owner to verify there are no restrictions placed on the parcel that limit building, alterations or the like. If at any time after a permit is issued it is discovered that a permitted project is in violation of such restrictions, a stop work order may be issued. Until such issues are resolved, work shall cease. All building or remediation expenses incurred will be the responsibility of the property owner.

You shall notify this office of any change in plans. Inspections of footings, foundation, framing, electrical, sewer, plumbing, insulation, heating and venting are required.

It is the applicant's responsibility to contact the Code Enforcement Office at least 72 hours before the needed inspection, to make an appointment. More than one inspection may be necessary. This is especially true for "internal work," which will eventually be covered from visual inspection by additional work.(i.e electrical, plumbing and insulation later to be covered by a wall) DO NOT PROCEED to the next step of construction if the required inspection has not taken place. Otherwise work may need to be removed at the owner's or contractor's expense to conduct the inspection.

The owner hereby agrees to allow the Code Enforcement Officer to inspect the sufficiency of the work being done pursuant to this permit, provided however, that such inspection(s) is (are) limited to the work being conducted pursuant to this permit and any other non work related violations which are readily discernible from such inspection(s).

A certificate of occupancy or compliance is required for all work. Permit expires one year from the date of issuance.

I affirm under penalty of perjury, that the statements made in this application are true, and that the work shall be performed in compliance with the Town of Lindley Land Use Regulations, the NYS ICC Uniform Building and Fire Prevention Code, and all other applicable Federal, State, and local laws, ordinances, rules codes and regulations. Failure to comply with such laws, ordinances, rules, codes and regulations or inaccuracies in this application shall be adequate grounds for this permit being suspended or revoked.

I/We have read, understand and have included all the required information that the "Instructions For Building Permit(s) and Other Application(s)" require.

I/We understand that this is a request for a permit, that the permit application, plans, drawings and parcel information have to be reviewed and accepted, and if such are found to be unsatisfactory, a remedy must be made to these before a permit can be issued.

This can take Ten (10) Business days to review, after ALL material has been given to the Code Enforcement Officer and may take longer depending on the scope of the project.

NO WORK IS TO BE PERFORMED UNTIL A PERMIT HAS BEEN ISSUED.

A \$100.00 Fee Will be Added if a Project is started prior to permit issuance.

The Town Accepts Cash, Check or Money Orders ONLY .

No Credit or Debit Cards Accepted.

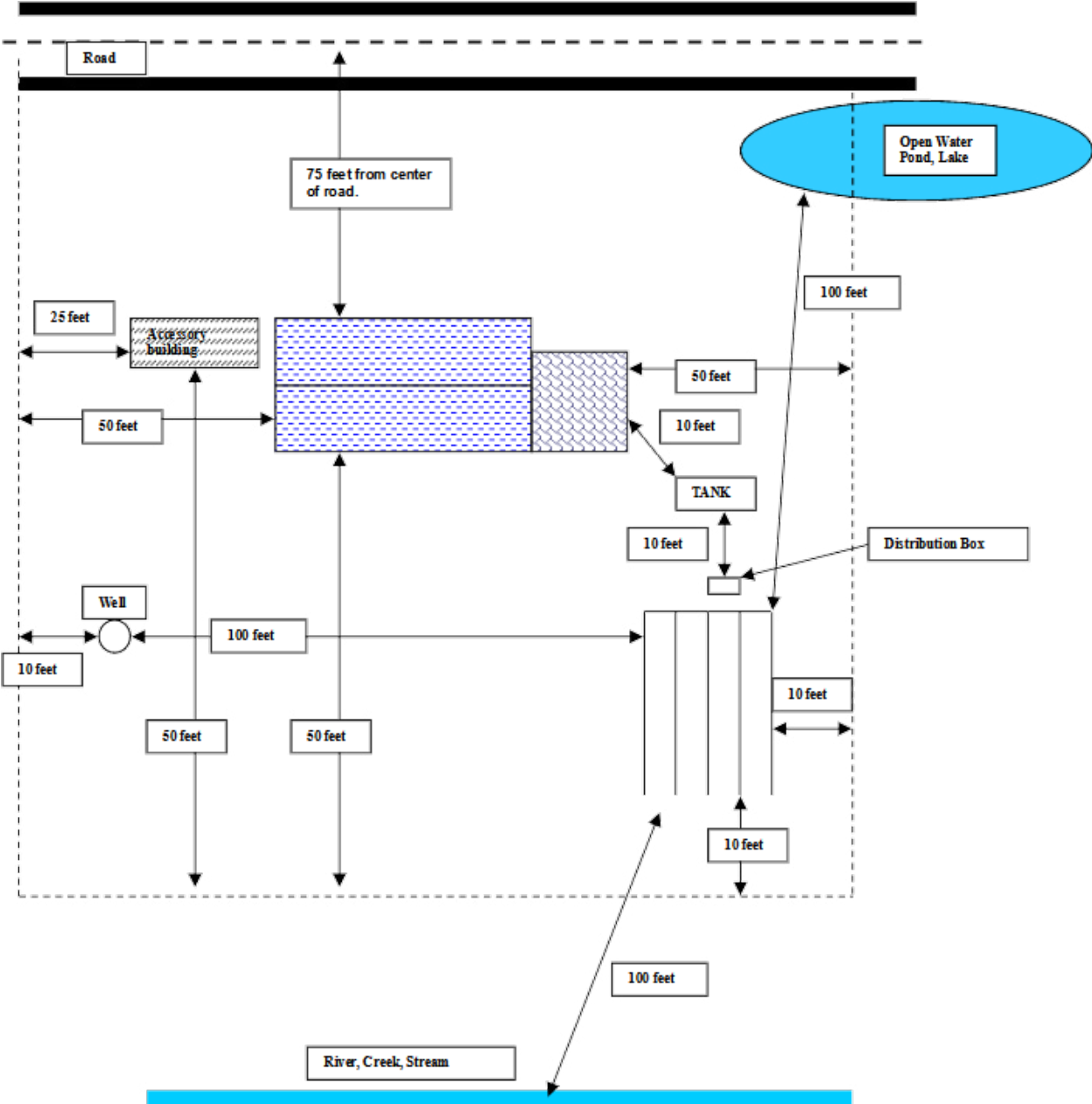
Fees As Published.

Date: _____ Signed: _____

WHAT IS NEEDED FOR A BUILDING PERMIT:

1. All of the following (as applicable)
2. An example of a site plan can be found on page 6 of "Instructions for building permits and other applications" available at Townoflindley.com
 - A diagram of the property/building must be staked out showing all buildings, well, septic, electric service and driveway
 - Building diagram with dimensions, room layout with dimensions, window and door locations, etc.
 - Footer and foundation specifications (depth of footers, dimensions of footers, foundation and/or piers, material used, etc.)
 - Framing specification (stud size and spacing, rafter size and spans, floor joist sizing and spacing, material used, etc.)
 - Roof construction and materials, etc. (if using manufactured trusses, please submit truss specs)
3. A blueprint of:
 - Floor plans
 - Elevations
 - Plumbing
 - Electrical
 - List of materials
 - If the home is larger than 1500 square feet, then a copy of an architect or engineer's stamp will be required on all pages of the prints
 - Specifications (when needed) for:
 - Snow load
 - Wind load
 - Fire walls
4. Contractors:
 - Name, address, phone number, and proof of liability and workers compensation insurance
5. Copy of:
 - Percolation test
 - Engineered drawings or plans for septic system
 - The property deed and/or contract of ownership
 - Tax map number

TABLE 1:



PLOT PLAN:

Each Square = _____

This image shows a full page of blank graph paper. The grid consists of small, equal-sized squares formed by thin black lines. There are 20 columns and 20 rows of squares, creating a total of 400 square units. The grid covers the entire area of the page, leaving no margins or additional markings.